



F.No. 26-05/2022-CIR-I

भारत सरकार

Government of India

कृषि एवं किसान कल्याण मंत्रालय

Ministry of Agriculture & Farmers Welfare

कृषि एवं किसान कल्याण विभाग

Department of Agriculture & Farmers Welfare

वनस्पति संरक्षण, संगरोध एवं संग्रह निदेशालय

DIRECTORATE OF PLANT PROTECTION, QUARANTINE & STORAGE

केंद्रीय कीटनाशी बोर्ड एवम पंजीकरण समिति

Central Insecticides Board and Registration Committee

एन. एच. 4, फरीदाबाद (हरियाणा)-121001

N.H. IV, FARIDABAD (HARYANA)-121001

Dated: 02 September, 2022

PUBLIC NOTICE

Subject- Checklist for change of name and change of address of source of import in the country of origin -regarding.

The Registration Committee in its 440th meeting held on 03.08.2022 has approved the checklists for change of name and change of address of source of import in the country of origin vide minutes of 440th RC meeting (Agenda Item No. 10.52) which are enclosed herewith for information of all stakeholders.

This has the approval of Secretary (CIB&RC).

Encl.: As above.

(Govind Ram)
Sr. Administrative Officer

Copy to:

1. Chairman, Registration Committee
2. PPS to JS (PP)/ PPS to PPA
3. IT Cell, HQ, Faridabad for uploading the same on the website.

Checklist

CHECK LIST FOR CHANGE OF ADDRESS OF MANUFACTURING PREMISES OF IMPORT IN THE COUNTRY OF ORIGIN IN CASE OF CLOSURE OF OLD UNIT

Name of the applicant: M/s.....

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Name of the Product :

Administration/Legal

1. Index
2. Page numbering
3. Notarized copy of BOD Resolution/Affidavit/Partnership Deed
4. Authentication of pages by authorized signatory.
5. Affidavit duly notarized regarding endorsement made earlier in respect of Certificate for which the present request is being made.
6. Documentary proof of change of address applicable in respect of country duly authenticated by Consulate/Embassy/High Commission.
7. Copy of certificate of Registration.

CHEMISTRY

1. Reason/justification for the change in address clarifying whether it is a case of merger/taking over of company/internal rearrangement/shifting of manufacturing unit.
2. 5-batch analysis report from the changed source alongwith undertaking w.r.t. quality specification and process of manufacture.
3. Supportive document from the designated National Authority/Registration Document.
4. Letter of consent, duly legalized from Indian Embassy/High Commission /Consulate in the country of origin.
5. Any other additional relevant document/information.

Checklist

CHECK LIST FOR CHANGE OF NAME OF ALREADY APPROVED SOURCE OF IMPORT FOR OFFICE ADDRESS ONLY

Name of the applicant:- M/s.....

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Name of the Product:-

Administration/Legal

1. Index
2. Page numbering
3. Notarized copy of BOD Resolution/Affidavit/Partnership Deed.
4. Authentication of pages by authorized signatory.
5. Affidavit duly notarized regarding endorsement made earlier in respect of Certificate for which the present request is being made.
6. Documentary proof of change of name applicable in respect of country duly authenticated by Consulate/Embassy/High Commission.
7. Copy of certificate of Registration.

CHEMISTRY

1. Reason/justification for the change in name clarifying whether it is a case of merger/taking over of company/internal rearrangement/shifting of manufacturing unit.
2. Analytical test report from the newly named source alongwith undertaking w.r.t. quality specification and process of manufacture.
3. Supportive document from the designated National Authority/Registration Document.
4. Letter of consent, duly legalized from Indian Embassy/High Commission /Consulate in the country of origin and documentary evidence to prove the same.
5. Any other additional relevant document/information.