मिसिलसंख्या/ **F. No. 26-02/2026-CIR-I (E-183426)**
भारतसरकार/ **Government of India**
कृषि एवं किसान कल्याण मंत्रालय/ **Ministry of Agriculture & Farmers' Welfare**
कृषि एवं किसान कल्याण विभाग/ **Department of Agriculture & Farmers Welfare**
वनस्पति संरक्षण ,संगरोध एवं संग्रह निदेशालय/ **Directorate of Plant Protection, Quarantine and Storage**
एन .एच ,**4-.**फरीदाबाद ,हरियाणा/ **N. H. IV., Faridabad (Haryana)**
Website:-www.**ppqs.gov.in**, E-mail:- cibsecy@nic.in

Dated: February, 2026

PUBLIC NOTICE

Subject: Public Notice of agenda item No. 3.2 & 3.3 of 400th RC meeting at held on 23.04.2019- reg.

This is to inform all stakeholders/registrants/Associations/applicants etc that the Registration Committee (RC) in its 400th meeting held on 23.04.2019 vide Agenda Item No. 3.2 for "Fixation of timeline for submission of deficiency reply by the applicant in other categories.- deferred agenda of 399th RC" & Agenda item No. 3.3 on "Extraneous influencing factors in execution of time line for scrutiny of single application (by individual expert) up to issuance of certificate (in working days)" discussed and accordingly various decisions were taken. The same is annexed for information and compliance of all Stake Holders.

In view of the above, a public notice is hereby issued giving fifteen days' time from the date of publication of the notice to all the stakeholders for submission of their objections/suggestions at cibsecy@nic.in on the above decision of RC and if no comments received from stake holders in the prescribed timeline, further necessary action will be taken as per the decision of RC.

This issues with the approval of Secretary, CIB&RC.

Yours faithfully,
Digitally signed by Sangeeta Meena
Date: 03-02-2026 19:04:19

(**Sangeeta Meena**)
Section Officer, CIR-I & II

Annexure as above

Decision of RC taken in its 400th RC Meeting held on 23.04.2019

3.2	**Extraneous influencing factors in execution of time line for scrutiny of single application (by individual expert) up to issuance of certificate (in working days)**
	Registration Committee deliberated the agenda and decided for each factors as under: (i) **Submission of deficient files by the applicant at the initial stage** Registration Committee observed that in some cases an applicant does not submit all data/documents as per guidelines and checklist approved by the Registration Committee, at the time of submission of application for a particular category. This type of incomplete submission increases the period of technical scrutiny and consideration by RC thereof. This increases the overall pendency on the part of CIB&RC Secretariat for a fault on the part of the applicant. Therefore, RC decided that hence forth if an incomplete application is received from the applicant and comes to notice at the preliminary scrutiny/technical scrutiny stage, the processing of the same may be stopped by the CIB&RC Secretariat and brought to the notice of RC for rejection or otherwise in its immediate next meeting. (ii) Six months' time for submission of deficiency reply by the applicant in all categories except export where deficiency reply can be submitted by applicant in 90 days Registration Committee observed that if an applicant submits, all data/documents as per guidelines and checklist approved by the Registration Committee, at the time of submission of application for a particular category, then not much time is required to submit reply of a deficiency where only clarification would be required. Further, RC noted that now a days deficiencies are conveyed and received through online/e-mail. Therefore, RC reduced the timeline for submission of deficiency reply by the applicant from 6 months/90 days to 60 days from the date of issue of deficiency letter, in general henceforth. However, the category wise timeline has been decided in agenda item no. 3.3. ~~(iii) **Verification of Consent letter from the technical supplier [in the case of 9(4) FIM applications]**: Registration Committee observed that no timeline is fixed for submission of reply of verification e-mail sent to the Technical supplier [in the case of 9(4) FIM case]. Therefore, RC fixed the timeline of 30 days from the date of issue of letter henceforth. If reply is not received in the Secretariat of CIB&RC within the prescribed timeline, the relevant file shall be closed at the Secretariat level on the very first day of expiry of the prescribed timeline and list of such closed files shall be brought before the~~

	~~Registration Committee for rejection or otherwise in its immediate next meeting.~~ **(iv)** **Fixation of MRL for new molecule/label expansion of already registered formulation products:** Registration Committee decided that the letter may be issued to FSSAI preferably within 15 days after display of the minutes of the RC meeting. The applicant may also take pro-active approach and submit all related documents well in time to avoid delay in issuance of letter to FSSAI. **(v)** **Designated National Authority (DNA) verification from country of import:** On completion of the file by the expert (at the level of Secretariat) the DNA shall be communicated within fifteen days by mail for verification of the source. If no response is received by the respective DNA, first reminder will be sent thereafter. And still if no response is received within seven days a second reminder will be sent thereafter requesting to provide the requisite information within 10 days. In case still if no response is received from DNA within 30 days and the applicant will be informed accordingly to follow up the matter within 30 days from the non-receipt of the information and thereafter case will be treated as closed. **(vi)** **Analysis Test Report by CIL:** Registration Committee fixed the timeline for Central Insecticide Laboratory (CIL) to provide a copy of the Analysis Test Report (ATR) within 60 days from the receipt of the sample so as to enable the RC to arrive at an appropriate decision. **(vii)** ~~**Readiness for sample drawl by the applicant in the cases of 9(4) TIM:** On the issue of the drawl of in process sample w.r.t. 9(4) TIM applications. RC decided that hence forth the procedure of in process drawl of sample followed for 9(4) TIM applications shall be replaced with submission of samples by the applicant for pre-registration verification and the same shall be tested/analyzed at CIL and the results thereof shall be conclusive. However, as and when felt expedient by the Sectt. of CIB&RC scientific experts may be deputed for verification of the samples. Furthermore, the applicant shall submit an affidavit in this regard along with the sample as per the format given at Annexure 3.1.1~~ **(viii)** **ICAR comments:** Registration Committee noted that 30 days time is already prescribed for submission of comments by ICAR. RC directed that ICAR may be informed about the timeline. **(ix)** **The report from NBAIM, Mau Nath Bhanjan, (UP) w.r.t. Biopesticides Strains**: Registration Committee considered and decided that the applicant may submit the request to NBAIM 30 days prior to submission of application to Secretariat of CIB&RC for grant of

	registration of Bio-pesticides henceforth. **(x) Ex-facto approval of shelf life by Central Insecticides Board(CIB):** Registration Committee noted the proposal.
3.3	**Fixation of timeline for submission of ~~consent letter by the Technical supplier (in the case of 9(4) FIM case) and~~ deficiency reply by the applicant in other categories.- deferred agenda of 399th RC.**
	Registration Committee considered and fixed the revised timeline category for submission of deficiency reply by the applicant ~~and submission of reply of verification e-mail sent to the Technical supplier [in the case of 9(4) FIM case] henceforth as per **Annexure 3.3.1.** Registration Committee further decided that if consent letter by the Technical supplier [in the case of 9(4) FIM case] and~~ deficiency reply by the applicant in other categories is not received in the Secretariat of CIB&RC within the above prescribed timeline, the relevant file shall be closed at the Secretariat level on the very first day of expiry of the prescribed timeline and list of such closed files shall be brought before the Registration Committee for rejection or otherwise in its immediate next meeting.

Annexure 3.3.1

S. No.	Category under Section	Revised Time line for submission of ~~consent letter by the Technical supplier [in the case of 9(4) FIM case] and~~ deficiency reply by the applicant in other categories
1.	9(3) Technical Import (New Molecule)	60 days from the date of issue of deficiency letter
2.	9 (3) Technical Import (New Source)	60 days from the date of issue of deficiency letter
3.	9 (3) Formulation Import-WRT (New Molecule)	60 days from the date of issue of deficiency letter
4.	9 (3) Formulation Import (Registered Molecule with New Formulation)	60 days from the date of issue of deficiency letter
5.	9(3) Technical Indigenous Manufacturing (New Molecule)	60 days from the date of issue of deficiency letter
6.	9(3) Formulation Indigenous Manufacturing-WRT (New Molecule)	60 days from the date of issue of deficiency letter
7.	9(3) Technical Indigenous Manufacturing vs Technical Import	60 days from the date of issue of deficiency letter
8.	9(3) Technical Indigenous Manufacturing vs Formulation Import	60 days from the date of issue of deficiency letter
9.	9 (3) Bio-pesticides	60 days from the date of issue of deficiency letter
10.	9 (3b) Technical Import	60 days from the date of issue of deficiency letter
11.	9(3b) Technical Indigenous Manufacturing	60 days from the date of issue of deficiency letter
12.	9(3b) Formulation Indigenous Manufacturing	60 days from the date of issue of deficiency letter
13.	9 (3b) Bio-pesticides	60 days from the date of issue of deficiency letter
14.	9(4) Technical Indigenous Manufacturing	60 days from the date of issue of deficiency letter
15.	Endorsement Label Expansion 9(3)	60 days from the date of issue of deficiency letter
16.	Endorsement Label Expansion 9(4)	30 days from the date of issue of deficiency letter
17.	Endorsement Extension of validity of CRs in Biopesticide	30 days from the date of issue of deficiency letter
18.	Endorsement of shelf-life 9(3)	60 days from the date of issue of deficiency letter
19.	Endorsement of shelf-life 9(4)	30 days from the date of issue of

		deficiency letter
20.	Import Permit (Multi use, Boric Acid and Biocides)	30 days from the date of issue of deficiency letter
21.	Endorsement Extension of validity of CRs in Chemicals	30 days from the date of issue of deficiency letter
22.	label expansion of insecticide for household use u/s 9(3)	60 days from the date of issue of deficiency letter
23.	Endorsement of new/alternate packaging 9(3)	60 days from the date of issue of deficiency letter
24.	Endorsement of new/alternate packaging 9(4)	30 days from the date of issue of deficiency letter
25.	Endorsement of change of name of the company/firm	30 days from the date of issue of deficiency letter
26.	Endorsement of factory address for the first time/shifting of factory and establishment of second factory address	30 days from the date of issue of deficiency letter
27.	Transfer of certificate of registration of one person/ undertaking in the name of another person/undertaking	30 days from the date of issue of deficiency letter
28.	Endorsement of change of name of source of import of chemicals due to disinvestment.	30 days from the date of issue of deficiency letter
29.	Change of name of source of import	30 days from the date of issue of deficiency letter
30.	Endorsement for inclusion of already approved additional source of import certificate in the registration	30 days from the date of issue of deficiency letter
31.	Endorsement of change in office address with respect to certificates of registration	30 days from the date of issue of deficiency letter
32.	Issue of certificate duplicate registration	30 days from the date of issue of deficiency letter
33.	Endorsement of name of supplier of already approved source of import in the certificate of registration. (checklist no. 23 approved in 318 RC)	30 days from the date of issue of deficiency letter
34.	Free Sale Certificate	30 days from the date of issue of deficiency letter
35.	Attestation of Certificates	30 days from the date of issue of deficiency letter
36.	9 (3) Export	60 days from the date of issue of deficiency letter
37.	9 (4) Technical Import	30 days from the date of issue of deficiency letter

38.	9 (4) Formulation Import	30 days from the date of issue of deficiency letter
39.	~~9 (4) FIM (online system)~~	~~30 days from the date of issue of letter seeking confirmation for submission of consent letter from the Technical supplier.~~
40.	RTT	30 days from the date of issue of deficiency letter